

# CHART YOUR COURSE

**A STRATEGIC ROADMAP FOR MASTER'S DEGREE  
STUDENT SUCCESS AT THE UNIVERSITY OF FLORIDA**



## EARLY STAGE

## MIDDLE STAGE

## FINAL STAGE

### Research Skills and Knowledge

- Develop broad-based knowledge of field
- Determine broader topic for your thesis<sup>1</sup>
- Identify and develop tools and skills needed for research
- Complete safety and other required training
- Learn about Responsible Conduct of Research (RCR)
- Learn how to use citation manager software
- Identify thesis supervisory committee members<sup>1</sup>
- Learn about rigor and reproducibility in research

- Start writing articles for publication<sup>2</sup>
- Develop thesis proposal or project proposal/prospectus
- Learn proper data management
- Continue to develop expertise and skills
- Engage in heavy data gathering
- Complete data visualization training

- Practice presenting thesis to peers and faculty<sup>1</sup>
- Ensure appropriate storage and access of data and protocols
- Write thesis<sup>1</sup>
- Publish research<sup>1</sup>
- Develop independent research plan<sup>2</sup>
- Complete comprehensive exams

### Management and Leadership

- Join professional society in field
- Volunteer for organizations and conferences in field
- Develop funding plan and apply for fellowships and grants
- Help organize events

- Mentor undergraduate students
- Seek out and lead collaborative efforts
- Attend leadership and management development training
- Apply for thesis/research fellowships and grants

- Engage in peer mentoring
- Apply for doctoral fellowships and grants<sup>2</sup>
- Develop entrepreneurial skills

### Effectiveness and Purpose

- Become familiar with Gainesville
- Learn expectations of department and campus culture
- Become familiar with campus resources
- Devise time management strategies
- Devise wellness strategies
- Identify purpose and goals of graduate education

- Identify values and compatible career options
- Enhance emotional intelligence
- Evaluate skills and areas for improvement
- Revisit and revise time management strategies
- Practice self-care

- Devise a thesis writing schedule<sup>1</sup>
- Narrow down career options
- Practice self-care

### Professionalism

- Identify and build relationships with mentors
- Establish mutual expectations with advisor
- Learn proper conference attendance etiquette
- Participate in conferences, seminars, and department events
- Identify and address different leadership and work styles
- Identify international opportunities
- Practice cultural awareness and inclusion
- Identify and adhere to norms of professional conduct in field

- Strengthen and expand network
- Find out about local and international funding
- Engage in student organizations and community outreach
- Present at conferences
- Expand pool of mentors and peers
- Gain international experience
- Develop social media presence

- Present at conferences
- Network for diverse career options
- Be a positive representative of school and field
- Promote accomplishments on social media
- Create ePortfolio

### Communication

- Attend teaching assistant workshops<sup>3</sup>
- Visit the Dial Center for Written and Oral Communication
- Learn your field's publications, submission standards, and writing styles
- Visit Writing Studio

- Serve as a teaching assistant or teach course
- Attend communication workshops
- Present at conferences specific to your field
- Present to "general public" audiences and engage in outreach
- Develop "elevator pitch"

- Form or join writing group and engage in peer editing<sup>1</sup>
- Write early career proposal/fellowship application<sup>2</sup>
- Complete PhD application materials<sup>2</sup>

### Career Advancement

- Research career options inside and outside of academia
- Meet with career services
- Set up LinkedIn profile
- Research internships

- Attend networking events and workshops
- Update curriculum vitae/résumé
- Explore career options
- Contact potential collaborators and employers
- Do internship or externship
- Start to build intentional network

- Review curriculum vitae or résumé with mentors and colleagues
- Attend career fairs and interview/negotiation workshops
- Refine LinkedIn profile
- Prepare job application materials
- Apply for any necessary visas
- Sharpen interview skills

<sup>1</sup>If your program requires a thesis

<sup>2</sup>If you plan to enter a PhD program

<sup>3</sup>If you have a teaching assistant (TA) appointment

# CAMPUS RESOURCES FOR GRADUATE STUDENT SUCCESS

## Career Connections Center

1300 J Wayne Reitz Union (655 Museum Road)  
352 392 1601  
career.ufl.edu

## Center for the Humanities and the Public Sphere

200 Walker Hall (14898 Union Road)  
352 392 0796  
humanities.ufl.edu

## Center for Teaching Excellence

200 Bryant Hall (1772 Stadium Road)  
352 294 0811  
teach.ufl.edu

## Counseling & Wellness Center

3190 Radio Road  
352 392 1575  
counseling.ufl.edu

## Dial Center for Written and Oral Communication

402 Rolfs Hall (341 Buckman Drive)  
352 392 5421  
cwoc.ufl.edu

## Disability Resource Center

001 Reid Hall (1316 Museum Road)  
352 392 8565  
disability.ufl.edu

## Editorial Office

128 Grinter Hall (1523 Union Road)  
352 392 1282  
graduateschool.ufl.edu/editorial

## GatorWell Health Promotion Services

1100 J Wayne Reitz Union (655 Museum Road)  
352 273 4450  
gatorwell.ufsa.ufl.edu

## Graduate Student Council

3102 Reitz Union Drive  
ufgscsecretary@gmail.com  
gsc.sg.ufl.edu

## International Center

170 The Hub (1765 Stadium Road)  
352 392 5323  
internationalcenter.ufl.edu

## Office of Biomedical Research Career Development

CG72 Communicore Ground Floor  
352 294 8335  
graddev.ufhealth.org

## Office of Graduate Diversity Initiatives

123 Grinter Hall (1523 Union Road)  
352 392 6444  
graduateschool.ufl.edu/ogdi

## Office of Graduate Professional Development

129 Grinter Hall (1523 Union Road)  
352 294 0488  
graduateschool.ufl.edu/ogpd

## Office of the Ombuds

31 Tigert Hall (300 SW 13th Street)  
352 392 1308  
www.ombuds.ufl.edu

## Research Integrity at UF Office of Research

460 Grinter Hall (1523 Union Road)  
352 392 9174  
research.ufl.edu/compliance/research-integrity.html

## Student Activities and Involvement

Level 3 Reitz Union (686 Museum Road)  
352 392 1671  
www.studentinvolvement.ufl.edu

## U Matter We Care

202 Peabody Hall (1500 Union Road)  
352 294 CARE (2273)  
umatter.ufl.edu

## UF Libraries

352 273 2525  
Multiple locations across campus  
Online map: [www.uflib.ufl.edu/liblocations.html](http://www.uflib.ufl.edu/liblocations.html)

## UF Training and Organizational Development

1603 UF East Campus (2140 NE Waldo Road)  
352 392 4626  
learn-and-grow.hr.ufl.edu

## Writing Studio

339 Turlington Hall (330 Newell Drive)  
352 846 1138  
writing.ufl.edu

